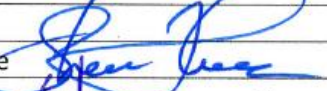
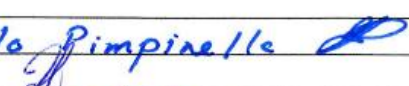


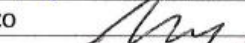
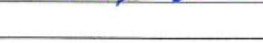
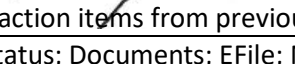


VBN Paving Limited

JHSC MEETING MINUTES

Date: September 27, 2019	Time: 10:30am
Location: Elgin West Community Centre	Secretary: Nancy Mazzucco

Attendees:	
Steve Thorpe 	Giancarlo Pimpinella 
Jayson Felix 	Joe Fererra 
Carlo Cordi 	Pat Lomazzo 
Nancy Mazzucco 	

List of uncompleted action items from previous minutes:	
1	Program status; Documents; EFile; New Members
2	Ministry of Labour
3	Equipment Maintenance & Repairs
4	Disciplinary Action, Policies and Procedures
5	Inspections
6	Training
7	Near Misses
8	Incidents

Topic of Discussion:	Agenda Item #1	
Discussion content:		
<ul style="list-style-type: none"> -Discussed that the Hazzard Assessment which is under review -There will be some modifications to the Hazard Assessment report 		
Resolution:		
N/A		
Action Items and responsibility:		
-Steve still working on Hazard Assessment		

Topic of Discussion:	Agenda Item #2	
Discussion content:		
<ul style="list-style-type: none"> -Received a visit at Angelo's site (Scarborough, Crupi) -Responding to a report of reckless operation of Backhoe with no spotter 		

VBN Paving Limited

JHSC MEETING MINUTES

Resolution:

-No written traffic plan was on-site but we were able to produce one while the Ministry of Labour was on site

Action Items and responsibility:

-The issue of having no spotter will be addressed by supervisors and a spotter will be provided

Topic of Discussion:

Agenda
Item #3

Discussion content:

-All Whip Around reports are being reported and documented
-Steve has reached out to Whip Around regarding the new feature of adding or going back to a previous repair

Resolution:

-Steve will be meeting with Whip Around to modify the reporting page

Action Items and responsibility:

-Steve is resolving the issue with Whip Around and waiting for response

Topic of Discussion:

Agenda
Item #4

Discussion content:

-Steve to introduce new policies next month as per managements approval

Resolution:

-N/A

Action Items and responsibility:

-N/A

VBN Paving Limited
JHSC MEETING MINUTES

Topic of Discussion:	Agenda Item #5	
Discussion content: -There needs to be more site inspection documentation		
Resolution: -N/A		
Action Items and responsibility: -Health and Safety Reps should be more active for Site inspection reporting		

Topic of Discussion:	Agenda Item #6	
Discussion content: -We recommended that Jayson Felix completes his Joint Health & Safety Committee Level 2 training		
Resolution: -N/A		
Action Items and responsibility: -Management to approve for training		

Topic of Discussion:	Agenda Item #7	
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JHSC MEETING MINUTES

Discussion content: N/A
Resolution: N/A
Action Items and responsibility: N/A

Topic of Discussion:	Agenda Item #8	
Discussion content: -Discussed employee slip & fall accident		
Resolution: -Investigations shows that it was human error		
Action Items and responsibility: -Toolbox talk on slip, trips & falls situation awareness		

Topic of Discussion:	New Biz Item #1	
Discussion content: 		
Resolution: 		
Action Items and responsibility: 		

VBN Paving Limited

JHSC MEETING MINUTES

Topic of Discussion:	New Biz Item #2	<u>Incidents</u>
Discussion content:		
Resolution:		
Action Items and responsibility:		

Next meeting:	
Date:	
Time:	
Location:	
Attendees:	
Steve Thorne	Pat Lomazzo
Jayson Felix	Joe Fererra
Carlo Cordi	
Nancy Mazzucco	